



2025 Niles Renaissance Fair

Vendor Application and Agreement

May 17 & 18, 2025 (Setup May 16)

Basic Information

Name _____ Faire Name (if applicable) _____

Business Name _____

Address _____

Phone _____ Email _____

Website _____

Returning Vendor? _____

Merchandise Offered

Please describe and provide photos of the items you will be selling. Every effort will be made to avoid duplicate merchandise.

Arrival Window

Vendors may begin setting up at 10 am the Friday before the event date. Depending on ground saturation vendors may be able to drive vehicles to their booth location. All vehicles must leave the faire grounds at least 1 hour before the gate opens. Tear down is immediately following gate closing on Sunday.

Please indicate the time frame you will be arriving at the park.

Friday: ___ 10 am – 2 pm ___ 2 pm – 5 pm ___ 5 pm – 8 pm

Saturday: ___ 7 am – 8 am

Booth Size & Type

You do not need to include tie-downs in your space calculations below. Detail the space used with tie-downs (if used) in the configuration notes. **A deposit of \$20 will be required to reserve your space if accepted.**

- _____ Fits into a 100 sq. ft. space = \$75
 - _____ Larger than above, but fits into a 250 sq. ft. space = \$125
 - _____ Larger than above, but fits into a 450 sq. ft. space = \$175
 - _____ Larger than above, but fits into a 650 sq. ft. space = \$225
- (contact us if larger)

Booth Configuration Notes:

Please provide your booth type _____

All booths should be decorated in Renaissance style. Booths may be EZ up tents if properly disguised (i.e. uprights covered with flowers/vines/tulle).

Hazardous Materials

Will you have hazardous materials or weapons on-site? NO YES If yes, please describe:

Electric and Water

Electricity and running water are not available on site. Bottled water will be provided to vendors.

Weapon Sales

Weapon vendors must be pre-approved by the NRF. Any vendor selling weapons must provide copies of permits and insurance before vending space approval. All weapon vendors are responsible for ensuring sales to only those 18 years of age or older. All weapons must be peace-tied or sealed at the time of purchase. Weapons that cannot be peace-tied or sealed must be escorted out of the Faire and locked in a vehicle.

Vendor Passes

Up to four (4) vendor passes will be provided to each vendor. Additional passes are available for \$3 each. A vendor entering the faire after ticket sales begin will be required to show their pass or pay the entrance fee.

Free Vendor Passes _____ (up to 4)

Extra Vendor passes _____ @ \$3.00 _____ Payment for extra vendor passes due at arrival at the faire

Lunches

Lunches are provided free of charge to vendors. Please indicate the number of lunches for each day.

Saturday _____ Sunday _____ *currently we are unable to accommodate special diets.

Camping

Near-site camping is available the weekend of the faire. Port-A-John's will be available for the entire weekend. There are no showers available.

Modern camping tents will be allowed in designated areas, and RVs will be allowed in the parking lot. RVs may be asked to move if additional parking is needed.

Program Advertising

All visitors to the Niles Renaissance Faire will be offered a program that includes an event map, show schedule, and more. Merchants are offered a discounted rate for advertisements in the program and includes a link on our website. The size of the advertisement is approximately 2" wide by 3.75" tall. E-mail black and white advertisements in .jpg or .gif formats to applications@nilesrenaissancefaire.com at a minimum of 300 dpi (675p x 1125p) up to a max of 600 dpi (1350p x 2250p). Quarter page advertisement in the program (\$50 discounted rate):

Yes _____ No _____ ** Additional sizes are available, please contact us for more information.

Rules and Guidelines

Attire: All vendors are expected to dress in renaissance garb and to the best of their ability "play" the part of a

merchant

Hours: Vendors are to remain open during the entire faire. Saturday hours are 10 am – 6 pm; Sunday hours are 10 am – 4 pm.

Weather: The NRF is a rain or shine event. Be prepared to vend in inclement weather. If merchandise is displayed outside of a tent, non-period coverings may be used as a cover during rain. If the ground is overly saturated vehicles may not be allowed on the park lawn, please have an alternate form of transport for your goods.

Animals: Pets require pre-approval from faire staff. A copy of the pet's license (dog) and a vaccination history will be required for approval.

Security: Security will be on-site for the duration of the Niles Renaissance Faire. However, vendors are responsible for their merchandise and booth. During the evening, a police officer will occasionally drive by the park.

Taxes: Vendors are responsible for Michigan State Sales tax where appropriate.

Insurance: Liability Insurance is required for all vendors who sell weapons or food. This insurance must name The Wolfshead Productions, LLC (13252 Riley St. Holland, MI 49424) as a secondary insured.

Conduct: The NRF is a family-friendly event. Dress and language should be appropriate for young children. Luring customers from another vendor or performer is prohibited.

Politics: Vendors and merchandise promoting political affiliations are not allowed.

Children: Vendors are expected to always monitor their children (13 and under).

Clean-up: Vendors are expected to keep their area clean and to remove all trash at the end of each faire day. Trash receptacles are located throughout the faire premises.

Golf Course: There is no camping or activities on the adjacent Golf Course. Anyone caught on or damaging the Golf Course Grounds will be asked to leave immediately and will not be compensated in any way.

Vendors are expected to follow all rules and guidelines outlined in this application. If rules/guidelines are not followed NRF reserves the right to deny vendor status for the next year or charge increased booth fees.

**Plym Park
401 Marmont St.
Niles, MI 49120**

Terms

1. Vendors may only sell in the space designed by the event staff and may only sell items listed in and agreed to in this contract. Any changes to sales items must be approved by event staff.
2. Vendors are responsible for compliance with all relevant city, county, and state codes and licenses.
3. Wolfshead Productions, LLC assumes no responsibility for any financial loss, theft, or injury.
4. No vehicles will be allowed in the event area during the event.
5. Vendors who do not show up for the event, arrive after 10 am Saturday or tear down before 4 pm Sunday may be required to pay an additional \$25 fee for next year, or may be denied vendor status for the next year. Unless prior arrangements are made.
6. Vendors shall fully indemnify and hold harmless Wolfshead Production, LLC from any actions, suits, claims, payment, costs, or damages that may be brought against them arising from participation in the event.

This agreement shall serve as a contract between the vendor and Wolfshead Production, LLC. All vendors must abide by this contract. Failure to comply with the terms listed above will result in the cancellation of your participation in the Niles Renaissance Faire.

By signing this application and agreement I hereby consent to the terms and conditions herein.

Wolfshead Productions, LLC

Vendor

Signature: _____

Signature: _____

Name (Printed): _____

Name (Printed): _____

Title: _____

Title: _____

Date: _____

Date: _____

Please return your completed and signed application by **February 21, 2025**, to

Email: applications@nilesrenaissancefaire.com

OR

Wolfshead Productions, LLC / Carrie Nyenhuis

13252 Riley St

Holland, MI 49424