



Niles Renaissance Fair

Vendor Application and Agreement

Basic Information

Year _____

Name _____ Faire Name (if applicable) _____

Business Name _____

Address _____

Phone _____ Email _____

Website _____

Returning Vendor? _____

Fees: A \$60 registration fee for vendors is required. A deposit of \$20 is required once your application has been approved and the remaining \$40 is due upon arrival at the faire for set up. The Niles renaissance Faire is the 3rd weekend in May (2024 dates are May 18 & 19; set up is May 17)

Please make checks payable to: **Wolfshhead Productions, LLC**

Merchandise Offered

Please give a description of the items you will be selling. Every effort will be made to avoid duplicate merchandise.

Arrival Window

Vendors may begin setting up at 10am on the Friday before the date of the event. Depending on ground saturation vendors may be able to drive vehicles to their booth location. All vehicles must leave the faire grounds at least 1 hour prior to gate opening. Tear down is immediately following gate closing on Sunday.

Please indicate the time frame you will be arriving at the park.

Friday 10am – 2pm ___ Friday 2pm – 5pm ___ Friday 5pm – 8pm ___ Saturday 7am – 8am ___

Booth Size & Type

Please provide your booth size and type _____

All booths should be decorated in a renaissance style. Booths may be EZ up tents if they are properly disguised (i.e.: uprights covered with flowers/vines/tulle).

Hazardous Materials

Will you have hazardous materials or weapons on-site? NO

YES: If yes, please describe:

Electric and Water

Electricity is not available on site this year. Drinking water will be provided to vendors.

Weapon Sales

Weapon vendors must be pre-approved by the NRF. Any vendor selling weapons must provide copies of permits and insurance before vending space approval. All weapon vendors are responsible for ensuring sales to only those 18 years of age or older. All weapons must be peace-tied or sealed at the time of purchase. Weapons that cannot be peace-tied or sealed must be escorted out of the Faire and locked in a vehicle.

Vendor Passes

Up to four (4) vendor passes will be provided to each vendor. Additional passes are available for \$3 each. A vendor entering the faire after ticket sales begin will be required to show their pass or pay the entrance fee.

Free Vendor Passes _____ (up to 4)

Extra Vendor passes _____ @ \$3.00 = _____ Payment for extra vendor passes due at arrival at the faire

Total Vendor passes needed _____ (This will be the number we use for lunches)

Camping

Near site camping is available the weekend of the faire. Port-A-John's will be available for the entire weekend. There are no showers available.

Tents will be allowed behind faire boundaries (fencing), and RV's will be allowed in the parking lot. RV's may be asked to move if parking is needed.

Rules and Guidelines

Attire: All vendors are expected to dress in renaissance garb and to the best of their ability "play" the part of a merchant

Hours: Vendors are to remain open during the entire faire. Saturday hours are 10am – 6pm; Sunday hours are 10am – 4pm.

Weather: The NRF is a rain or shine event. Be prepared to vend in inclement weather. If merchandise is displayed outside of a tent, non-period coverings may be used as a cover during rain. If the ground is overly saturated vehicles may not be allowed on the park lawn, please have an alternate form of transport for your goods.

Animals: Pets require pre-approval from faire staff. A copy of the pet's license (dog) and a vaccination history will be required for approval.

Security: Security will be on-site during faire hours. However, vendors are responsible for their own merchandise and booth. During the evening, a police officer will occasionally drive by the park. No on-site security will be provided after hours.

Taxes: Vendors are responsible for Michigan State Sales tax where appropriate.

Insurance: Liability Insurance is required for all vendors who sell weapons or food. This insurance must name The Wolfshead Productions, LLC (13252 Riley St. Holland, MI 49424) as a secondary insured.

Conduct: The NRF is a family friendly event. Dress and language should be appropriate for young children. Luring customers from another vendor or performer is prohibited.

Politics: Vendors and merchandise promoting political affiliations are not allowed.

Children: Vendors are expected to monitor their children (13 and under) at all times.

Clean-up: Vendors are expected to keep their area clean and to remove all trash at the end of each faire day. Trash receptacles are located throughout the faire premises.

Golf Course: There is no camping or activities on the adjacent Golf Course. Anyone caught on or damaging the Golf Course Grounds will be asked to leave immediately and will not be compensated in any way.

Vendors are expected to follow all rules and guidelines set forth in this application. If rules/guidelines are not followed NRF reserves the right to deny vendor status for the next year or charge increased booth fees.

**Plym Park
401 Marmont St.
Niles, MI 49120**

Terms

1. Vendors may only sell in the space designed by the event staff and may only sell items listed in and agreed to in this contract. Any changes to sales items must be approved by event staff.
2. Vendors are responsible for compliance with all relevant city, county and state codes and licenses.
3. Wolfshead Productions, LLC assumes no responsibility for any financial loss, theft, or injury.
4. No vehicles will be allowed in the event area during the event.
5. Vendors who do not show up for the event, arrive after 10 am Saturday, or tear down before 4pm Sunday may be required to pay an additional \$25 fee for next year, or may be denied vendor status for the next year. Unless prior arrangements are made.
6. Vendors shall full indemnify and hold harmless the Wolfshead Production, LLC from any actions, suit, claims, payment, costs, or damages which may be brought against them arising from participation in the event.

This agreement shall serve as a contract between the vendor and Wolfshead Production, LLC. All vendors must abide by this contract. Failure to comply with the terms listed above will result in the cancellation of your participation in the Niles Renaissance Faire.

By signing this application and agreement I hereby consent to the terms and condition herein.

Wolfshead Productions, LLC

Vendor

Signature: _____

Signature: _____

Name (Printed): _____

Name (Printed): _____

Title: _____

Title: _____

Date: _____

Date: _____

Please return your completed and signed application by **March 1, 2024**, to

Email: applications@nilesrenaissancefaire.com

OR

Wolfshead Productions, LLC / Carrie Nyenhuis

13252 Riley St

Holland, MI 49424